

DEMCO, located in Baton Rouge, LA, supplies reliable electric service to over 100,000 members in seven parishes, provides new and innovative ideas to the membership, and sustains a continued commitment to our local community. We are seeking a **Human Resources Manager** to perform administration, coordination, and supervision of the human resources activities of the Cooperative. They will participate in the development of departmental goals and objectives and recommend necessary changes to the VP, Corporate Services. A Bachelor's degree in human resources or related field is required. A certification of Certified Employee Benefit Specialist (CEBS) or Senior Professional Human Resources (SPHR/SHRM-SCP) is required. Applicants should have a minimum of seven years of experience in human resources at the management or senior administrative level. Excellent PC skills with advanced knowledge of spreadsheets and databases required along with proficiency in MS Office Suite, PDF software, and document imaging software. Expert communication, organizational, time management, and efficiency skills required. Objectivity, confidentiality, discretion, accuracy, accountability, and sound judgment required. Excellent benefits and competitive salary offered. EOE. M/F/Disability/Veteran.

For a full job description and to submit an application, visit [www.demco.org](http://www.demco.org) and click on the Careers tab.